

Policy Analysis Toolbox - Part 2

Course outline

Provided by: Performance Management Consultants – PMC Training



Reference no. 226-16

Duration 2.00 day(s) | 12:00 hours ¹

Website link <https://pmctraining.com/training/policy-analysis-toolbox-part-2/>

How to Evaluate and Recommend Options and Plan their Implementation

This workshop follows Policy Analysis Toolbox Part 1 and will provide both policy analysts and subject-matter experts with several tools that will help them to make smart recommendations to management. Starting with a review of problem-identification techniques, this part looks at assessing and selling of options, program planning and contingencies, and performance measurement and evaluation.

Designed and delivered by a consultant with more than 20 years of experience in policy analysis. This workshop will maximize the amount of hands-on learning through the use of case studies and group work.

Learning outcomes

At the end of this workshop, you will be able to:

- Understand the steps involved with policy analysis
- Identify a clear problem and objective
- Analyze the causes of the problem, leading to a series of policy and program alternatives
- Outline a plan of action and identify risks
- Make and sell a recommendation
- Prepare an outline for performance measurement and evaluation
- Gain simulated experience through case studies and group work

Workshop topics

- Identifying and understanding the causes of a problem through fishbone and gender-based (diversity) analysis
- Benefit-cost screening
- Creating a recommendation
- Written and verbal briefings

¹ The course hours reflect teaching time that often correlate with continuing education credits (CEC) or professional development units (PDU). Please check with your profession's governing body, as there is no universal approach.

- Project planning and contingencies
- Performance measurement and evaluation and logic models

Prerequisites

Policy Analysis Toolbox - Part 1

Who should attend this course?

This course is designed for policy analysts, program officers, and subject-matter experts of the EC-2 to EC-8 levels or equivalent and for managers.