

# Policy Analysis Toolbox - Part 1

## Course outline

Provided by: Performance Management Consultants – PMC Training



**Reference no.** 225-16

**Duration** 2.00 day(s) | 12:00 hours <sup>1</sup>

**Website link** <https://pmctraining.com/training/policy-analysis-toolbox-part-1/>

### ***How to Understand a Problem in Order to Create Policy Alternatives***

This workshop will provide both policy analysts and subject-matter experts with some effective tools that will help them to formulate good public policy. Starting with perceptions of a problem, such as what might flow from a risk assessment, a minister's office, or media reports, this workshop will help participants to apply an analytical framework and use tools with which they can formulate credible policy options. Part 1 deals with problem-solving and the first part of options-identification. Part 2 looks at assessment of options and making a recommendation.

Designed and delivered by a consultant with more than 20 years of experience in policy analysis. This workshop will maximize the amount of hands-on learning through the use of case studies and group work.

### **Learning outcomes**

#### **At the end of this workshop, you will be able to:**

- Understand the steps involved with policy analysis
- Identify a clear problem and objective
- Analyze the causes of the problem, leading to a series of policy and program alternatives
- Gain simulated experience through case studies and group work

### **Workshop topics**

- Positioning your policy analysis within the needs of management
- Identifying and understanding the causes of a problem
- Risk assessment
- Behavioural and environmental profiling
- Identification of policy instruments

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<sup>1</sup> The course hours reflect teaching time that often correlate with continuing education credits (CEC) or professional development units (PDU). Please check with your profession's governing body, as there is no universal approach.

## Prerequisites

There are no prerequisites for this course.

## Who should attend this course?

This course is designed for federal government policy analysts, program officers, and subject-matter experts of the EC-2 to EC-8 levels or equivalent, and for managers.