

Managing Skills for Non-Managers - Level 2

Course outline

Provided by: Performance Management Consultants – PMC Training



Reference no. 201-16

Duration 1.00 day(s) | 6:00 hours ¹

Website link <https://pmctraining.com/training/managing-skills-for-non-managers-level-2/>

How to Lead People That Don't Report To You - Action Learning Program

Working with other alumni of the Managing Skills for Non Managers Level 1 program, you will identify and resolve your leadership, influencing, cooperation and accountability challenges. You'll dive more deeply into the tools you acquired during your MSNM Level 1 program and apply them to resolving your challenges. Your workshop is rounded out with new tools to help you create better relationships and productive results.

Learning outcomes

At the end of this workshop, you will be able to:

- Lead without formal authority
- Build high performing teams
- Manage emotions
- Minimize conflict
- Maximize cooperation
- Inspire others
- Deliver performance feedback
- Meet project deliverables
- Manage workload

Workshop topics

Emotional Intelligence

- Increase your self-awareness
- Enhance awareness of others
- Manage your emotions

¹ The course hours reflect teaching time that often correlate with continuing education credits (CEC) or professional development units (PDU). Please check with your profession's governing body, as there is no universal approach.

Action Learning

- Identify influence, leadership, cooperation and accountability challenges
- Apply tools, knowledge and skills to challenges
- Create action plans to prepare and respond to challenges

Performance Outcomes

- Create mutually desired outcomes
- Align processes with outcomes
- Manage expectations

MSNM - Level 1 Deep Dive

- Inspire, Influence and Motivate
- Cooperation and Consensus
- Accountability
- Conflict

Prerequisites

Managing Skills for Non-Managers - Level 1

Who should attend this course?

Alumni of Managing Skills for Non-Managers - Level 1 who want to build on their influence, cooperation, consensus and conflict skills.