Managing Remote Teams

Course outline

Provided by: Performance Management Consultants – PMC Training

Reference no.	199-16
Duration	0.50 day(s)	3:00 hours [1]
Website link	https://pmctraining.com/training/managing-remote-teams/

How to Manage and Inspire Remote Team Performance

Learn how to successfully lead and manage individuals and teams who work in different locations. Acquire the tools, skills and methodologies that will help you to overcome the significant obstacles that are created by working in this way. The result is high performing teams that are highly aligned around shared purpose, processes and culture.

Learning outcomes

At the end of this workshop, you will be able to:

- Establish compelling performance goals
- Create staff accountability
- Build effective relationships
- Strengthen team cooperation
- Delegate responsibilities
- Use distance technologies
- Deliver performance feedback
- Meet project deliverables
- Identify and manage emotions

Workshop topics

Performance Management and Measurement

- Goal Setting- set mutual expectations for behavioural and operational objectives that are grounded in objective measurement practices
- Project Management- create shared work processes that drive accountability and flexibility into fostering a collaborative high performing work environment

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[1] *The course hours reflect teaching time that often correlate with continuing education credits (CEC) or professional development units (PDU). Please check with your profession's governing body, as there is no universal approach.*

- Feedback- build skills that create manager to employee and employee to employee feedback loops that create a supportive and constructive feedback environment that drives engagement and continuous improvement

Delegation
- Self-Directed- build task assignment processes tat enhance employee's ability yo produce results with little direction from their manager
- Accountability- create work processes that drive personal ownership for outcomes

Communication
- Technology- select and utilize the right forms of technology to facilitate frequent and authentic communication between all team members
- Dialogue- create a climate of healthy dialogue between all team members that enhances creativity, saves time, drives commitment, builds consensus and minimizes negative conflict

Team Building
- Building Rapport- utilize activities that create strong interpersonal bonds between team members
- Passion- use a method that helps team members to create and recognize meaningful progress on the processes by which they produce them
- Culture- create a team that uses strong shared values to stay strong, calm and resilient in the face of change

Prerequisites

There are no prerequisites for this course.

Who should attend this course?

Anyone who manages people that work at a distance.